

Course Description (Code:ABITAC_QST)

Introduction to Query Studio (c10)

(Duration – 1 Day)

Who should attend?

- Users who need to develop reports (authors) within Cognos Query Studio

Pre-requisites

- None, however background with using a web browser and ability to use laptops/PC's and a mouse would be beneficial.

Course Content – High Level Objectives

- To provide an Introduction to Business Intelligence/Analytics.
- To provide an Overview of Cognos 10.
- To introduce the Query Studio interface
- To develop a range of skills with Query Studio that will enable the user to create/author reports.

Course Content – Detailed Objectives

- Discuss and provide an overview of Business Analytics.
- Overview of Cognos 10, covering Cognos Connection, common studio's and Framework Manager.
- Introduction to the Query Studio interface and overview of workshops.
- Creation of basic reports, introduction to lists, crosstabs and charts.
- Utilising and discussing various methods that can be used whilst building your reports.
- Creation of list reports and referencing query subjects through packages
- Grouping, sorting and aggregation of your data.
- Creating filters, basic and complex. Formatting and working with the report layout
- Setting up filter parameters and conditional formatting.
- Running and saving the reports in various formats.
- Creation of calculations.
- Re-prompting your filters, alignment of your report and formatting techniques.
- Creation of crosstab and chart reports.
- Authoring against both relational and cube data source, explanation of cubing terminology
- Course Review and Feedback