

To ensure we maintain our high standards and can make improvements where required, please complete the following questions – thank you.

|                 |  |
|-----------------|--|
| Course Title:   | REPORT Studio + ANALYSIS Studio                                  |
| Trainer:        | Alan Carter  |
| Course Date(s): | 19 <sup>th</sup> / 30 <sup>th</sup> + 31 <sup>st</sup> July 2013 |

Please circle your answers for the questions below:

About the Course

|  |                                      |                          |
|--|--------------------------------------|--------------------------|
| Were the course objectives clearly defined?                        | <input checked="" type="radio"/> Yes | <input type="radio"/> No |
| Were the objectives met for you? (If not, please explain below)    | <input checked="" type="radio"/> Yes | <input type="radio"/> No |
| Did the course follow a logical structure?                         | <input checked="" type="radio"/> Yes | <input type="radio"/> No |
| Was the pace suitable? (If not, please state why below)            | <input checked="" type="radio"/> Yes | <input type="radio"/> No |
| Would you consider this training provider for future requirements? | <input checked="" type="radio"/> Yes | <input type="radio"/> No |

About the Trainer:

|   |  |                                 |                            |                                    |                            |                                 |
|---|--|---------------------------------|----------------------------|------------------------------------|----------------------------|---------------------------------|
| Did the Trainer know the topic in sufficient detail to cover the course objectives? | <input checked="" type="radio"/> Excellent | <input type="radio"/> Very Good | <input type="radio"/> Good | <input type="radio"/> Satisfactory | <input type="radio"/> Poor | <input type="radio"/> Very Poor |
| Was delivery during the course logical and to the point?                            | <input checked="" type="radio"/> Excellent | <input type="radio"/> Very Good | <input type="radio"/> Good | <input type="radio"/> Satisfactory | <input type="radio"/> Poor | <input type="radio"/> Very Poor |
| Was the Trainer friendly and helpful?   | <input checked="" type="radio"/> Excellent | <input type="radio"/> Very Good | <input type="radio"/> Good | <input type="radio"/> Satisfactory | <input type="radio"/> Poor | <input type="radio"/> Very Poor |
| Did the Trainer respond well to your questions?                                     | <input checked="" type="radio"/> Excellent | <input type="radio"/> Very Good | <input type="radio"/> Good | <input type="radio"/> Satisfactory | <input type="radio"/> Poor | <input type="radio"/> Very Poor |

About the Training Materials:

|   |  |                                 |                            |                                    |                            |                                 |
|---|--|---------------------------------|----------------------------|------------------------------------|----------------------------|---------------------------------|
| What is your overall impression of the Training Guides? | <input checked="" type="radio"/> Excellent | <input type="radio"/> Very Good | <input type="radio"/> Good | <input type="radio"/> Satisfactory | <input type="radio"/> Poor | <input type="radio"/> Very Poor |
| Were the practical exercises beneficial?                | <input checked="" type="radio"/> Excellent | <input type="radio"/> Very Good | <input type="radio"/> Good | <input type="radio"/> Satisfactory | <input type="radio"/> Poor | <input type="radio"/> Very Poor |
| Were the practical exercises easy enough to follow?     | <input checked="" type="radio"/> Excellent | <input type="radio"/> Very Good | <input type="radio"/> Good | <input type="radio"/> Satisfactory | <input type="radio"/> Poor | <input type="radio"/> Very Poor |

About the Room, Equipment & Refreshments

|                                    |  |                                 |                            |  |                            |                                 |
|------------------------------------|--|---------------------------------|----------------------------|--|----------------------------|---------------------------------|
| How would you rate the following?  |  |                                 |                            |  |                            |                                 |
| PC Equipment                       | <input checked="" type="radio"/> Excellent | <input type="radio"/> Very Good | <input type="radio"/> Good | <input type="radio"/> Satisfactory                                   | <input type="radio"/> Poor | <input type="radio"/> Very Poor |
| Is the Venue                       | ABIT arranged premises                     |                                 |                            | <input checked="" type="radio"/> Customer premises (ag on your site) |                            |                                 |
| Room layout/suitability for course | <input checked="" type="radio"/> Excellent | <input type="radio"/> Very Good | <input type="radio"/> Good | <input type="radio"/> Satisfactory                                   | <input type="radio"/> Poor | <input type="radio"/> Very Poor |
| Presentation equipment             | <input checked="" type="radio"/> Excellent | <input type="radio"/> Very Good | <input type="radio"/> Good | <input type="radio"/> Satisfactory                                   | <input type="radio"/> Poor | <input type="radio"/> Very Poor |
| Food & refreshments                | <input checked="" type="radio"/> Excellent | <input type="radio"/> Very Good | <input type="radio"/> Good | <input type="radio"/> Satisfactory                                   | <input type="radio"/> Poor | <input type="radio"/> Very Poor |

And have your say about anything else...

If you have any other comments about the course, ideas for improvements to delivery or materials, or other recommendations or suggestions please share them with us below:

Alan was fantastic trainer! Really knew the course & topic, covered all areas req, & ensured everyone benefited.